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Senior HVAC Project Manager

Description

Nelson Air Device, Corp is currently looking for a Senior HVAC Project Manager with a proven track record of completing high profile fast-paced projects on time and under budget.

Requirements/Skills Needed

- Must be able to multitask with high attention to detail.
- Must be able to manage multiple subcontractors and sequence on site work to maintain project schedules.
- Manage release of equipment to meet project schedules.
- Must be able to order parts and material for jobs.
- Must be capable of developing scope reviews for both subcontractors and vendors.
- Must be able to develop and Manage AIA requisitions to the client and subcontractors.
- Must have a Level of mechanical/technical understanding to interpret design engineer's intent, identify issues between intent and selected equipment.
- Must have the field experience to generate changes due to job conditions.
- Must be able to compare vendor and subcontractor pricing along with negotiating pricing and changes.
- Must have a proven track record of managing multiple projects concurrently.
- Must have a proven history of project team management.
- Must be able to mentor junior staff.
- Must be able to track project progress.

Qualifications

- Excellent communication skills, both written and verbal.
- A commitment to excellence and high standards.
- Proficiency in Microsoft Word, Excel, Adobe or Bluebeam and scheduling software.
- Ability to work and meet deadlines with little supervision.
- Ability to prioritize tasks for completion.
- Ability to interpret blueprints, plan drawings and specifications.
- Minimum of 10 years' experience.
- Minimum 30 hours OSHA card required.

Job Benefits

- Health insurance
- 401(k)

Contacts

For additional information contact jobs@nadcw.com.

Hiring organization

Nelson Air Device Corp.

Employment Type

Full-time

Industry

Mechanical Contracting

Job Location

4628 54th Ave, 11378, Maspeth, NY, US

Date posted